

Riding for Disabled N.S.W.
RAYMOND TERRACE & LOWER HUNTER CENTRE

Waiting List Application Form

(NOTE: This is not a guarantee of a riding/carriage driving placement)

Surname _____ Given Name _____

Male Female Date of Birth _____

Address _____ Phone _____

Postcode _____ Fax _____

Email _____ Mobile _____

Will applicant be coming with a : School Group Individual

If applicant coming with a School or Group ... Name : _____

Preferred day _____ Preferred time (cannot be guaranteed) _____ am/pm

Preferred programme (tick) Riding Driving

PREVIOUSLY PARTICIPATED IN RDA Y / N

If YES - RDA Centre attended _____ Year started / left _____ to _____

Programme Day _____ Did applicant come with a School / Group / Individual (circle)

Reason for leaving RDA _____

DISABILITY (brief description) _____

MILD MODERATE SEVERE (please tick) WEIGHT : _____

Answers to the following will allow appropriate placement of applicant Please circle

Can bear own weight?	Y / N	Level of support required?	Low / Medium / High
Uses a Wheelchair?	Y / N	Walking : Independent?	Y / N
Communication : Verbal	Y / N	Assistance?	Y / N
Sign	Y / N	Balance problems?	Y / N (detail below)
Allergies? (detail below)	Y / N	Prosthesis? / Braces? / Cranial Shunt? (circle)	

Any other Conditions or Comments _____

Submitted by _____ Relationship to Applicant _____

If different from above ...

Address _____ Phone _____

Postcode _____ Fax _____

Email _____ Mobile _____

SIGNED : _____ Self (if over 18 years) / Parent / Guardian (please circle)

FOR YOUR INFORMATION :

RDA Raymond Terrace & Lower Hunter Centre (RTLH) is a volunteer based organisation and has only 2 paid positions, that of Office Co-ordinator and live-in Caretaker. This Centre receives no on-going funding and all running costs are met by the volunteers themselves, through fund raising efforts and clients (via a subsidized programme fee structure). RTLH subsidizes programmes in order to keep fees to a minimum.

Programmes - Riding operates Monday – Thursday, and on a Saturday two programmes operate on a fortnightly basis. Carriage Driving programmes operate on a Monday and Tuesday at RTLH and on Tuesday at Stroud. Starting and finishing times of the various day programmes do vary.

Acceptance into Programme - As part of RDA's Duty of Care, a prospective client must ...

- Safely be deemed to be able to receive a benefit from either a riding or carriage driving program. With this in mind, an assessment is carried out by the coach/es of the day, prior to acceptance into a programme.
- The first day at RDA is an Orientation day (actual riding may not take place), where riders are weighed, helmets & shoes (if applicable) are fitted and recorded, relevant forms are checked and fees paid (if not already paid through office – please retain receipt).
- A weight limit is in place for each horse, and riders whose weight falls outside this limit will not be granted entry into any RDA programme. Riders whose status changes, will be reassessed for continued participation, during or at the beginning of each new riding year.
- This application is not a guarantee or an indication of a placement in a riding or carriage driving programme. Applicants will be notified by programme coaches when a vacancy in a programme occurs and when your application is being considered for inclusion.

Programme Costs - All lessons must be paid for. A rider who does not attend on any day, **must** pay for that lesson. Any absences (apart from health reasons) must be advised in advance - any rider who has **three** unexplained absences in a row, is likely to be deleted from the programme. We have many potential riders on the Waiting List (like you) and it is unfair if they are denied entry when a position is not being utilized.

Cancellation of Riding / Carriage Driving Session or Programme - When any session or programme is cancelled by RDA, all monies (paid in advance), will be refunded (by crediting a rider's Account).

Annual Registration and Weekly Programme Fees - These can vary from year to year and are set, prior to or at, the first Monthly Meeting of the Centre in February each year. Paying session riding or carriage driving fees in advance (by the term or year), reduces costs by \$2.00 per session. Carriage Driving programmes attract an extra \$2.00 per week. Insurance requirements mean that Registration and the first session's fee (or term fee – if taking advantage of fee reduction), must be paid in full, before a rider is able to commence.

Contraindications for Riding and Driving - Please download this form from our website.

Please return this form by mail only to : "Waiting List"
RDA Raymond Terrace & Lower Hunter Centre
PO Box 624, RAYMOND TERRACE, 2324

Entered into data base :

Referred to :